

## Medical Leave of Absence Policy

The following policy is in effect if over the course of a season if a member is unable to play golf due to medical reasons and requests a refund of dues.

- A full refund of dues will be granted if notice is given to withdraw for medical reasons on or before May 1<sup>st</sup>. After May 1<sup>st</sup>, but no later than September 1<sup>st</sup>, one third of the member's dues will be forfeited. The remaining balance will be refunded on a pro-rated basis of unused membership for the entire year. For instance, should a member resign on August 1<sup>st</sup>, 5 months remain for the year, so 5/12 of the remaining balance of dues will be refunded. There is no refund after September 1<sup>st</sup>.
- Only members paid in full by April 1, or current on the monthly payment program will be eligible for a medical leave.
- Members requesting a medical leave of absence must produce a physician's note verifying their incapacitation.
- Members electing to use a medical leave of absence may not reinstate their membership until the following calendar year.
- Refunded balances will be applied to the next year's membership dues unless it is of a doctor's opinion that the member is unlikely to be able to play the following year. In that case, a refund payment will be made.

## Member Cart Policy

- Members receive a discounted fee for cart rentals. Members paying for guests will be granted the discount for their guests. Guests paying for themselves will not receive the discount.
- To minimize wear on the carts and wear on the golf course itself, all members must use the minimum number of carts for each group. For instance, one group may not have two carts with single riders. Members must pair up. An exception will be made for a player joining others in play, and a staff member is not available to drive the player out.
- All members must fill out the appropriate cart slip, including member-employees and tournament committee members.
- Members who ride with Bob Bourne are required to pay for a cart.
- Handicap exceptions to cart restrictions will be granted on an individual basis. However, if carts are not permitted due to weather conditions, there will be no exceptions made for handicap users. Handicap operators may not take their cart on a steep embankment around the greens, or between the green and traps. Additionally, when handicap users are operating in a restricted area, they must follow a 90 degrees rule—to exit the area at the point of entry.
- Members playing more than 18 holes in carts do not need to pay an additional fee, but must check in with the pro-shop before doing so. Replays are permissible only if the first tee is open. Members may not pre-book a second round of golf.

## Guest Privilege

We have revised our guest policy to reflect numerous requests by our members who wish to bring guests during weekend member times.

- Members are welcome to invite guests at any time and as often as they like as long as the course is open to member play. The exception is during a Member-Guest tournament—no member is allowed to bring a guest unless they are part of the tournament.
- The guest of a member will be charged the regular green fee rate as per the fee schedule posted. If a guest is playing during the weekend preferred member tee times (6:30-9:30am) the guest must not cause the need for an additional tee time. There must be space available within the original tee time framework. This does not apply for shotgun starts.
- The guest of a member will be offered the discounted member cart rate.

## Code of Conduct

- Members must practice proper golf etiquette at all times by maintaining an acceptable pace of play, repairing ball marks on the greens, replacing fairway divots, and following cart signs and cart restrictions.
- While playing music in carts is not prohibited, it is expected that the music should be off or lowered when near others, especially when at adjoining or shared tee boxes. Remember that it is the judgement of others which determines whether noise from music or other sources are nuisances.
- Members failing to pay cart fees, range fees or other fees as required may be subjected to suspension of playing privileges or expulsion from the club.
- Profanity or excessive use of vulgar language will not be tolerated in the clubhouse. Violators will be warned once and then directed to leave the premises if a second offense occurs.
- Only alcohol purchased through the club may be consumed at any time on club property.
- Physical violence, making threats of physical violence, or misconduct resulting in damage to club property or the property of others will not be tolerated. Violators will be suspended or expelled from the club.
- Proper attire is expected at all times, even if a member is only practicing. Sweatpants, gym shorts, tank tops are all examples of inappropriate attire. Non-work jeans, T-shirts, or other non-collared clothing, however, is considered acceptable.

### Permanent Member Times

- Permanent weekend tee times are optional and are available for full members only. They generally will run from 6:30 to 9:30 or 10:00 on Saturdays, Sundays, and holidays: Memorial Day, July 4<sup>th</sup>, and Labor Day.
  - There is no obligation by the members—no penalty will be assessed if a permanent tee time is unused or partially filled. There is no requirement that members to inform the pro-shop if a time will not be used. However, we would certainly welcome any effort to do so.
  - The permanent weekend times will be in effect generally from early April through October, as stated by management. Weekends before and after this period require members to make tee time reservations.
  - Assigning members to tee times is strictly the responsibility of management. No member may refuse to allow another member to be assigned to specific time.
  - Member tournaments supersede permanent times. On scheduled member tournament days, full members not playing in the tournament will need to reserve a tee time either before or after the tournament times. Reservations cannot be made prior to the Friday morning of the tournament weekend.
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- Members may reserve tee times 7 days in advance. (Example: Wednesday for the next Wednesday.)